

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

October 13, 2016

The following are the Meeting Minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, October 13, 2016.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone (7:06 P.M.)
	<input checked="" type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Jennifer Matts, Seconded by Jacqueline Christiano, to approve the September 8, 2016 Executive Session and Public Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input type="checkbox"/> Russo (ABSTAIN)
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input type="checkbox"/> Kilday (ABSTAIN)	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone (ABSENT)

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that the Library is open on Sundays from 1 - 5 P.M. Library staff will track the circulation and building use on Sundays. He also reported that circulation is up 13% this month over last year. He distributed the Children's Services and Adult Services Reports to the Trustees. He stated that the Adult Services Programs have been successful and has received positive feedback on the programs.

Mr. Havel reported that the building renovation project continues. He met with the DPW and Mr. Kunze on September 14 to discuss the drainage issue at the front entrance. This project will be included in the renovation project bid spec. It is anticipated that the bid spec will be going out next week and will be in by the end of the year.

Mr. Havel also reported that he attended the BCCLS Small Group Meeting on September 13 to discuss the proposed 2017 BCCLS Budget.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Jennifer Matts, to accept the bills in the amount of \$12,020.16. In favor:

Christiano
 Coffaro
 Kilday

Levine
 Matts
 Petersen

Russo
 Schwager
 Vallone

Mr. Havel discussed the Deposit List and bills for the month. He distributed the list of deposits and Bill List for review.

New Business:

Technology Plan

Mr. Havel presented and discussed the Library's Technology Plan. Discussion followed regarding the Technology Plan.

Motion by Jennifer MacKay, Seconded by Teresa Kilday, to accept the Library's Technology Plan and authorize the Library Director to purchase the required hardware and software contained in the Sharp Quotation in an amount not to exceed \$7,000. In favor:

Christiano
 Coffaro
 Kilday

Levine
 Matts
 Petersen

Russo
 Schwager
 Vallone

Mrs. Levine announced that The Friends first concert of the season is scheduled on Sunday, October 16, 4 P.M.

Mrs. Levine also stated that The Friends first Foreign Film Movie Matinee was held on Monday. She also announced that the Book Sale is scheduled on October 28 - 30.

Old Business:

Negotiations

Mr. Havel stated that he received a letter from the Union requesting to begin negotiations for a successor agreement.

Recess

Upon motion by Marilyn Vallone and seconded by Teresa Kilday, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:47 P.M. to discuss negotiations and personnel.

Reconvene

Upon motion by Teresa Kilday and seconded by Jennifer Matts, Mrs. Levine reconvened the Public Meeting at 8:08 P.M.

Motion by Teresa Kilday, Seconded by Jennifer Matts, to approve the salary increase for Peter Havel, Library Director, in the amount of \$3,000, retroactive to February 1, 2016, for a total salary in the amount of \$88,000. In favor:

Christiano
 Coffaro
 Kilday

Levine
 Matts
 Petersen

Russo
 Schwager
 Vallone

Motion to Adjourn:

Motion by: Jennifer Matts Second by: Marilyn Vallone

Meeting adjourned at 8:09 P.M. Next meeting: November 10, 2016, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary