The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, May 9, 2013.

**Call to order:** President, Ronnie Levine, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<table>
<thead>
<tr>
<th>Roll Call</th>
<th>Attend (X)</th>
<th>Member Present</th>
<th>Attend (X)</th>
<th>Member Present</th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>Glenn Clark</td>
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<td>Geraldine Petersen</td>
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<td>Jeff Feifer</td>
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<td>Sadie Quinlan</td>
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<td>Teresa Kilday</td>
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<td>Linda Schwager</td>
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<td>X</td>
<td></td>
<td>Ronnie Levine</td>
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<td>Marilyn Vallone</td>
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<td>X</td>
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<td>Jennifer Matts</td>
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<td>Abigail Sanner</td>
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</tbody>
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**Approval of Minutes**
Motion by Sadie Quinlan, Seconded by Geri Petersen, to approve the April 18, 2013 Meeting Minutes. In favor:

- [X] Clark
- [ ] Feifer
- [X] Kilday (ABSTAIN)
- [X] Levine
- [ ] Matts (ABSTAIN)
- [X] Petersen
- [X] Quinlan
- [ ] Schwager
- [ ] Vallone (ABSTAIN)

**Open Public Forum:**
Staff members of the Franklin Lakes Public Library were present to discuss the borrowing and lending experiences of the Franklin Lakes Library and the number of Oakland residents who use the Franklin Lakes Library to borrow from the Franklin Lakes Library Collection. Mrs. Levine thanked the Franklin Lakes representatives for attending tonight’s meeting and stated that the Oakland Trustees will be discussing this issue and will follow up with them.

Mrs. Karen Marcalus, Liaison to Oakland Mayor and Council was also present.

**Director’s Report**
Ms. Sanner distributed the May 9, 2013 Director’s Report to the Trustees. She reported on the issues as follows: the Grant Application for reorganizing the Children’s Room has been filed and the Borough has adopted the 2013 Budget and the Library is funded at $797,480 based on the equalized value by the State. Ms. Sanner reported that the Operating Budget is available and is flat year to year. She stated that she will attempt to increase the materials budget this year. Ms. Sanner also reported that the annual audit is scheduled in late May and Ms. Leggate is working on the Library’s logo. Ms. Sanner distributed a magnet to the Trustees as an example for the logo. The Trustees agreed that the pen and ink of the Library should be the concept for the design of the logo. Ms. Sanner also stated that all Financial Disclosures are due by May 31, 2013 and that a Staff training session is scheduled in June and the Library will open later on that day. A brief discussion followed regarding asset management.

**Treasurer’s Report**
*Presentation of Bills:*
Motion by Jennifer Matts, Seconded by Marilyn Vallone, to accept the bills in the amount of $4,827.87. In favor:

- [X] Clark
- [X] Levine
- [X] Quinlan
- [ ] Feifer
- [X] Matts
- [X] Schwager
- [X] Kilday
- [X] Petersen
- [X] Vallone

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Motion by Jennifer Matts, Seconded by Geri Petersen, to review the Operating Budget.

In favor:

- Clark
- Levine
- Quinlan
- Feifer
- Matts
- Schwager
- Kilday
- Petersen
- Vallone

Committee Reports:

Policy

A Policy Committee Meeting is scheduled on May 21. One of the policies to be reviewed will be permitting food in the Lobby of the Library.

Old Business:

Ms. Sanner stated that she is still looking for an after-school aide.

Ms. Levine reported that the April 19 – 21 Book Sale was successful. Approximately $3,400 - $3,800 was raised. She thanked all of the volunteers who helped with the Book Sale.

Recess

Upon motion by Mrs. Matts and seconded by Mrs. Petersen, Mrs. Levine recessed the Public Meeting at 8:15 P.M. to enter into Closed Session.

Motion to Adjourn:

Motion by: Jennifer Matts  Second by: Geri Petersen

Meeting adjourned at 8:20 P.M. Next meeting: June 13, 2013, 7 P.M.

Submitted by

Julie Browne, Recording Secretary