The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, March 14, 2013.

**Call to order:** President, Ronnie Levine, 7:15 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

### Roll Call:

- Attend (X) | Member Present | Attend (X) | Member Present
- ✔ Glenn Clark (7:16 P.M.)
- ✗ Jeff Feifer
- ✗ Teresa Kilday
- ✔ Ronnie Levine
- ✔ Jennifer Matts
- ☐ Geraldine Petersen
- ☐ Sadie Quinlan
- ☐ Linda Schwager
- ☐ Marilyn Vallone (7:19 P.M.)
- ☐ Abigail Sanner

**Approval of Minutes**

Motion by Teresa Kilday, Seconded by Jennifer Matts, to approve the February 14, 2013 Meeting Minutes. In favor:

- ☐ Clark (Abstain)
- ☐ Feifer
- ✔ Kilday
- ☒ Levine
- ☒ Matts
- ☐ Petersen
- ☐ Quinlan
- ☐ Schwager
- ✔ Vallone

**Open Public Forum:**

No members of the public were present.

**Director’s Report**

The Director’s Report for March was distributed via email, and a hard copy was available at the meeting. Ms. Sanner reported that Mrs. Levine created an impressive plaque for the Korean Presbyterian Church recognizing their generosity and community spirit in hosting the Library’s concerts.

**Treasurer’s Report**

*Presentation of Bills:*

Motion by Jennifer Matts, Seconded by Glenn Clark, to accept the bills in the amount of $7,685.41. In favor:

- ✔ Clark
- ☐ Feifer
- ✔ Kilday
- ☒ Levine
- ☒ Matts
- ☐ Petersen
- ☐ Quinlan
- ☐ Schwager
- ✔ Vallone

The following financial reports were provided: the Bill List, the Account Balances as of March 13 & 14, 2013, the 2012 EOY Budget as of March 1, 2013, High Level Finance Review 2010 – 2012, and the 2013 Budget Plan. All financial reports indicated there are sufficient funds in all accounts. Trustees reviewed all financial reports. Discussion followed regarding a few of the March 2013 bills listed on the March 2013 Bill List and the need to upgrade the furniture in the Staff Room and the carpet cleaning. Following these discussions, the Trustees supported Ms. Sanner’s recommendation to replace the Staff Room furniture and to schedule the carpet cleaning and the steam cleaning of the bathroom floors.

Motion by Teresa Kilday, Seconded by Jennifer Matts, to authorize furniture upgrades in the Staff Room in an amount not to exceed $3,000. In favor:
Motion by Teresa Kilday, Seconded by Marilyn Vallone, to accept the bid received by Oxymagic for carpet cleaning and the steam cleaning of the bathroom floor in an amount not to exceed $1,250. In favor:

- Clark
- Feifer
- Kilday
- Levine
- Matts
- Petersen
- Quinlan
- Schwager
- Vallone

Committee Reports:
Personnel
Mrs. Matts provided an update as to the progress of negotiations. Mrs. Matts will continue to keep the Trustees updated as to the progress of negotiations.

Buildings and Grounds
Ms. Sanner reported that the flagpole was damaged. She is investigating this incident.

New Business:
Ms. Levine stated that the April 28 Concert is a fundraiser and refreshments will be served at 3 P.M., The Senior Center.

Motion to Adjourn:
Motion by: Glenn Clark    Second by: Marilyn Vallone

Meeting adjourned at 7:55 P.M. Next meeting: April 18, 2013, 7 P.M.

Submitted by ________________________________
Julie Browne, Recording Secretary