The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, July 14, 2016.

**Call to order:** President, Ronnie Levine, 7:03 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

**Roll Call:**

<table>
<thead>
<tr>
<th>Attend (X)</th>
<th>Member Present</th>
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<tbody>
<tr>
<td></td>
<td>Jacqueline Christiano (7:05 P.M.)</td>
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<td></td>
<td>Gina Coffaro</td>
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<td>Teresa Kilday</td>
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<td>Ronnie Levine</td>
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<td>Jennifer Matts</td>
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<table>
<thead>
<tr>
<th>Attend (X)</th>
<th>Member Present</th>
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<tbody>
<tr>
<td></td>
<td>Geraldine Petersen</td>
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<td>Anne Russo</td>
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<td>Linda Schwager</td>
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<td>Marilyn Vallone</td>
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<td>Peter Havel</td>
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**Approval of Executive Session and Public Meeting Minutes**

Motion by Anne Russo, Seconded by Marilyn Vallone, to approve the June 9, 2016 Executive Session and Public Meeting Minutes. In favor:

- Christiano
- Coffaro
- Kilday
- Levine (ABSTAIN)
- Matts
- Petersen
- Russo
- Schwager
- Vallone

**Open Public Forum:**

No one present.

**Director’s Report**

Mr. Havel reported that June was a good month; programs are currently in progress, and many programs are planned for the summer months. He also reported that circulation is up over last year; this has been the trend during the first half of the year. Mr. Havel stated that the Oakland residents continue to borrow as they always have. The biggest users of the collection are residents of Bergen County, not specifically Oakland residents. Discussion followed regarding borrowing experiences at the Library.

Mr. Havel reported that the enrollment in the Children’s Summer Reading Program is up. He also reported that the Adult Services Program is more comprehensive this year, and consequently, there are more registrations for the Adult Services programs.

Mr. Havel stated that the police will be visiting the Library on a daily basis in September.

**Treasurer’s Report**

*Presentation of Bills:*

Motion by Teresa Kilday, Seconded by Marilyn Vallone, to accept the bills in the amount of $11,499.57. In favor:

- Christiano
- Coffaro
- Kilday
- Levine
- Matts
- Petersen
- Russo
- Schwager
- Vallone

Mr. Havel discussed the Deposit List and bills for the month. He distributed the list of deposits and Bill List for review.
Committee Reports:
Buildings and Grounds
Mr. Havel reported on the building renovation project as follows: 1) the plans for the HVAC project are being drafted, and the project will go out to bid some time in the fall; and 2) a proposal for the roof is expected, engineering documents will be drafted, and the project will go out for bid in the near future.

Recess
Upon motion by Marilyn Vallone and seconded by Jacqueline Christiano, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:35 P.M. to discuss personnel.

Reconvene
Upon motion by Teresa Kilday and seconded by Marilyn Vallone, Mrs. Levine reconvened the Public Meeting at 8:07 P.M.

Motion to Adjourn:

Motion by: Marilyn Vallone Second by Jacqueline Christiano

Meeting adjourned at 8:07 P.M. Next meeting: September 8, 2016, 7 P.M.

Submitted by ______________________________________________

Julie Browne, Recording Secretary