

# OAKLAND PUBLIC LIBRARY

## Meeting Minutes

### Board of Trustees

April 10, 2014

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, April 10, 2014.

**Call to order:** President, Ronnie Levine, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<b><u>Roll Call:</u></b>	Attend (X)	<b><u>Member Present</u></b>	Attend (X)	<b><u>Member Present</u></b>
	<input checked="" type="checkbox"/>	Glenn Clark	<input type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Sadie Quinlan
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone (7:07 P.M.)
	<input checked="" type="checkbox"/>	Jennifer Matts	<input checked="" type="checkbox"/>	Abigail Sanner

### **Approval of Minutes**

Motion by Teresa Kilday, Seconded by Sadie Quinlan, to approve the March 13, 2014 Executive Session and Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Matts (ABSTAIN)	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

### **Open Public Forum:**

No members of the public were present.

### **Director's Report**

The Director's Report for April was distributed via email and a hard copy was available at the meeting. Ms. Sanner reviewed the March 29 presentation of the Library Budget with the Trustees. She also discussed the decrease of funding for the Library. Mrs. Levine stated that the members of the Council were very attentive to Ms. Sanner's March 29 presentation of the budget. The Trustees thanked Ms. Sanner for her presentation to the Mayor and Council and her review of the budget.

Ms. Sanner also discussed the SWAT Team on-site visit conducted on Tuesday, April 8. She stated that the members of the SWAT Team were impressed with the Library's progress.

### **Treasurer's Report**

#### **Presentation of Bills:**

Motion by Teresa Kilday, Seconded by Jennifer Matts, to accept the bills in the amount of \$6,876.26. In favor:

<input checked="" type="checkbox"/> Clark	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Quinlan
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Matts	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

The Bill List was reviewed by the Trustees.

Motion by Jennifer Matts, Seconded by Marilyn Vallone, to authorize the payment for the annual elevator inspection in the amount of \$110.00. In favor:

Clark  
 Coffaro  
 Kilday

Levine  
 Matts  
 Petersen

Quinlan  
 Schwager  
 Vallone

**Committee Reports:**

Personnel

Ms. Sanner discussed the issue of overtime approval and the approval form.

Ms. Sanner also discussed a workshop designed for Library staff members facilitated by a Rutgers professor covering topics such as: approachability, cranky quotient, and patrons. Ms. Sanner stated that she believes this workshop may be worthwhile to offer to the staff as a professional development opportunity. The Trustees supported this idea and asked Ms. Sanner to request additional information about the workshop.

**Old Business:**

Mrs. Levine discussed the recent grievance received by the Trustees. A discussion followed regarding scheduling a meeting with the Borough's attorney to discuss this matter.

**Motion to Adjourn:**

Motion by: Teresa Kilday    Second by: Jennifer Matts

Meeting adjourned at 8:04 P.M. Next meeting: May 8, 2014, 7 P.M.

Submitted by \_\_\_\_\_  
Julie Browne, Recording Secretary