

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

November 9, 2017

The following are the Meeting Minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, November 9, 2017.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Public Meeting Minutes

Motion by Teresa Kilday, Seconded by Lucile Nicolaysen, to approve the October 12, 2017 Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Nicolaysen (ABSTAIN)	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that the renovation project continues to move forward nearing completion. It is anticipated that the project will be completed the week of Thanksgiving. He also reported that the sprinkler system should be completed shortly. Library staff has been getting ready for the transition into the new building during the past several weeks.

Mr. Havel also reported that the preliminary budget has been submitted to Mr. Kunze. The preliminary budget should be sufficient to carry the Library expenses through to June 2018.

Mr. Havel reported that circulation was slower than circulation reported at this time last year. Hoopla is running and is popular amongst the patrons.

Mr. Havel distributed the Children's and Adult Services Reports to the Trustees for their review.

Mr. Havel also reported that he attended the BCCLS Systems Council Meeting on October 26 and the RTF Meeting on October 31.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Anne Russo, to accept the bills in the amount of \$10,802.14. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Mr. Havel discussed the Transaction Detail by Account Report for the period November 1 – 9, 2017. He distributed the Report to the Trustees for their review.

Old Business

Mrs. Levine stated that the Jewelry Show was very successful; total sales were approximately \$1,500.

Recess

Upon motion by Teresa Kilday and seconded by Anne Russo, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:16 P.M. to discuss personnel.

Reconvene

Upon motion by Teresa Kilday and seconded by Anne Russo, Mrs. Levine reconvened the Public Meeting at 7:35 P.M.

Motion to Adjourn:

Motion by: Teresa Kilday Second by: Anne Russo

Meeting adjourned at 7:35 P.M. Next meeting: January 11, 2018, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary