The following are the Meeting Minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, November 9, 2017.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in The Record.

Roll Call: Attend (X)  Member Present
Jacqueline Christiano
Gina Coffaro
Teresa Kilday
Ronne Levine
Lucile Nicolaysen
Geraldine Petersen
Anne Russo
Linda Schwager
Marilyn Vallone
Peter Havel

Approval of Public Meeting Minutes
Motion by Teresa Kilday, Seconded by Lucile Nicolaysen, to approve the October 12, 2017 Public Meeting Minutes. In favor:

Christiano
Coffaro
Kilday
Levine
Nicolaysen (ABSTAIN)
Petersen
Russo
Schwager
Vallone

Open Public Forum:
No one present.

Director’s Report
Mr. Havel reported that the renovation project continues to move forward nearing completion. It is anticipated that the project will be completed the week of Thanksgiving. He also reported that the sprinkler system should be completed shortly. Library staff has been getting ready for the transition into the new building during the past several weeks.

Mr. Havel also reported that the preliminary budget has been submitted to Mr. Kunze. The preliminary budget should be sufficient to carry the Library expenses through to June 2018.

Mr. Havel reported that circulation was slower than circulation reported at this time last year. Hoopla is running and is popular amongst the patrons.

Mr. Havel distributed the Children’s and Adult Services Reports to the Trustees for their review.

Mr. Havel also reported that he attended the BCCLS Systems Council Meeting on October 26 and the RTF Meeting on October 31.

Treasurer’s Report
Presentation of Bills:
Motion by Teresa Kilday, Seconded by Anne Russo, to accept the bills in the amount of $10,802.14. In favor:

Christiano
Coffaro
Kilday
Levine
Nicolaysen
Petersen
Russo
Schwager
Vallone
Mr. Havel discussed the Transaction Detail by Account Report for the period November 1 – 9, 2017. He distributed the Report to the Trustees for their review.

Old Business
Mrs. Levine stated that the Jewelry Show was very successful; total sales were approximately $1,500.

Recess
Upon motion by Teresa Kilday and seconded by Anne Russo, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:16 P.M. to discuss personnel.

Reconvene
Upon motion by Teresa Kilday and seconded by Anne Russo, Mrs. Levine reconvened the Public Meeting at 7:35 P.M.

Motion to Adjourn:
Motion by: Teresa Kilday  Second by: Anne Russo

Meeting adjourned at 7:35 P.M.  Next meeting: January 11, 2018, 7 P.M.

Submitted by ________________________________
Julie Browne, Recording Secretary