

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

September 10, 2020

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, September 10, 2020

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Lucile Nicolaysen, seconded by Marilyn Cioffi to approve the July 9 Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

Open Public Forum:

No members of the public were present.

Director's Report

Report submitted and read aloud by Mr. Havel addressed changes to the Summer Reading Program at OPL due to the health crisis. Mr. Havel discussed the continuing AC Issue, and pointed out that another one of the 4 AC units that cool the new part of the library has ceased to work and cannot be repaired. This means only 2/4 AC units are functional at this time, which cannot cool the building during the summer months. One is scheduled to be replaced, however the Borough and Library are looking into possible grants to cover costs.

Mr. Havel also discussed self-checkout and RFID technology to help manage the ongoing health crisis. Mrs. Petersen asked if the public have followed the rules, and Mr. Havel was happy to report that everyone has been very amenable.

Mrs. Levine asked about the Impact of the health crisis on the broader BCCLS membership and Mr. Havel informed her that some libraries are still not operating at normal hours and that it varies town by town.

Mrs. Nicolaysen asked how the staff has adapted, and Mr. Havel stated that for the most part the staff is doing fine with the changes and new procedures. The reduction in people entering the library for any sustained amount of time on a regular basis has created a dearth of work for some employees, however. The Board of Trustees commented that they and people they know in town are happy about curbside delivery and the ability to still get materials.

Mrs. Levine and Mrs. Nicolaysen asked respectively after the AC and the septic pumps, as one of the pumps has become disabled. Mr. Havel stated that he was working with the Borough on the AC and that at this time the Board did not need to take any specific action, and that the pump for the septic being one of two attached to the system would have to be repaired, but he would prefer to wait and see the balance in the Maintenance line of the budget In late October before committing to the repair.

Treasurer's Report

Presentation of Bills:

Mr. Havel distributed and reviewed the Transaction Detail by Account Report for the period of through, 2020, In the amount of \$18,089.94.

Motion by Anne Russo, seconded by Lucile Nicolaysen, to approve the July 9 Bill list. In favor:

- | | | |
|--|--|---|
| <input type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Levine | <input checked="" type="checkbox"/> Russo |
| <input checked="" type="checkbox"/> Cioffi | <input checked="" type="checkbox"/> Nicolaysen | <input type="checkbox"/> Schwager |
| <input type="checkbox"/> Coffaro | <input checked="" type="checkbox"/> Petersen | <input type="checkbox"/> Vallone |

Old Business:

Mrs. Levine asked the status of the contract negotiation, Mr. Havel Informed her that he has asked the representative of the Union.

New Business:

Mr. Havel asked If the Trustees received the email regarding Trustee Training and everyone did. Most members said they would try to attend the virtual meeting.

Mrs. Russo asked about the status of the quarantine period and its Impact on due dates, which Mr. Havel clarified.

Several Board members asked about resuming in-person meetings, and a consensus was reached that it would not be a good idea yet.

Motion to Adjourn:

Motion by: Ronnie Levine; Second by: Anne Russo

Meeting adjourned at 7:33pm. Next meeting: September 10, 2020 @7 P.M.

Submitted by _____