

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

June 13, 2019

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, June 13, 2019.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Public Meeting Minutes

Motion by Anne Russo, Seconded by Lucile Nicolaysen, to approve the May 9, 2019 Public Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that the Summer Reading Program is the most comprehensive program to date. The Summer Reading Programs are the most fun-filled for all three groups. The Kick Off of the Summer Reading Programs is scheduled on Monday, June 17. Mr. Havel distributed the flyers for the Summer Reading Programs to the Trustee for their review. Additionally, there are many programs currently scheduled for the Young Adults.

Mr. Havel stated that the Girls Scouts planted flowers in front of the Library. He thanked the Girl Scouts for their work. He also reported that Heights School donated \$1,000 to the Library, and thanked the administration, staff, parents, and students for their generous donation.

Mr. Havel reported that the new BCCLS delivery system is up and running and has been great. The new system will change circulation numbers for everyone. He also reported that circulation was up this month as compared to this time last year.

Mr. Havel discussed the repairs to the air conditioning unit and the repair costs. Discussion followed regarding the air conditioning repairs and cost.

Mr. Havel reported that Montclair Public Library and Hackensack Public Library have decided to go fine fee. He stated that the Oakland Library collects \$7,000 in fines a year. Discussion followed regarding book fines. Mr. Havel stated that we will continue to discuss this issue.

He distributed the Children and Adult Services Report to the Trustees for their review.

Treasurer's Report

Presentation of Bills:

Motion by Anne Russo, Seconded by Marilyn Vallone, to accept the treasurer's report and bills in the amount of \$26,523.53. In favor:

Christiano
 Cioffi
 Coffaro

Levine
 Nicolaysen
 Petersen

Russo
 Schwager
 Vallone

Mr. Havel discussed the Transaction Detail Report for the period May 10 - June 13, 2019. He also distributed a copy of the Transaction Detail List.

New Business:

Mr. Havel reported that Ms. Cathy Sandak has resigned her position effective in two weeks. Mr. Havel and the Trustees wished Ms. Sandak the best of luck in her future endeavors. Discussion followed regarding the vacancy.

Old Business:

Mr. Havel reported that the status of the doors is unchanged.

Motion to Adjourn:

Motion by: Geri Petersen Second by: Lucile Nicolaysen

Meeting adjourned at 7:40 P.M. Next meeting: July 11, 2019, 7 P.M.

Submitted by _____

Julie Browne, Recording Secretary