

# OAKLAND PUBLIC LIBRARY

## Meeting Minutes

### Board of Trustees

April 11, 2019

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, April 11, 2019.

**Call to order:** President, Ronnie Levine, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<b><u>Roll Call:</u></b>	Attend (X)	<b><u>Member Present</u></b>	Attend (X)	<b><u>Member Present</u></b>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input type="checkbox"/>	Marilyn Vallone
	<input type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

### **Approval of Meeting Minutes**

Motion by Anne Russo, Seconded by Geri Petersen, to approve the March 14, 2019 Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input type="checkbox"/> Levine (Abstain)	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Petersen	<input type="checkbox"/> Vallone

### **Open Public Forum:**

Mr. Eric Kumala was present.

### **Director's Report**

Mr. Havel reported that the month of March was a good month. New staff members are contributing to the overall Library program and working very well within the Library. He discussed that status of some of the Library programs. He also stated that things are going very well in the Library; patrons are more familiar with the location of the Library's collection.

Mr. Havel also reported that Library circulation was better this month as compared to this time last year.

He discussed the Children's Services and the Adult Services Reports and distributed copies of the Reports to the Trustees for their review.

Mrs. Levine thanked Mr. Kumala for his report on the Library during the recent Council Meeting.

### **Treasurer's Report**

#### **Presentation of Bills:**

Motion by Anne Russo, Seconded by Geri Petersen, to accept the bills in the amount of \$12,239.41. In favor:

Christiano  
 Cioffi  
 Coffaro

Levine  
 Nicolaysen  
 Petersen

Russo  
 Schwager  
 Vallone

Mr. Havel discussed the Transaction Detail by Account List for the period March 15 - April 11, 2019. He also distributed a copy of the Transaction Detail by Account List to the Trustees.

**New Business:**

Mrs. Russo discussed the March 16 NJ Library Trustee Association's training session she attended. She stated that the training was worthwhile and very informative and well attended.

Mr. Havel reported that repairs to the Cupula will be scheduled in the near future.

Recess

Upon motion by Geri Petersen and seconded by Marilyn Cioffi, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:26 P.M.

Reconvene

Upon motion by Anne Russo and seconded by Geri Petersen, Mrs. Levine reconvened the Public Meeting at 7:30 P.M.

**Motion to Adjourn:**

Motion by: Anne Russo Second by: Geri Petersen

Meeting adjourned at 7:30 P.M. Next meeting: May 13, 2019, 7 P.M.

Submitted by \_\_\_\_\_  
Julie Browne, Recording Secretary