

# OAKLAND PUBLIC LIBRARY

## Meeting Minutes

### Board of Trustees

March 14, 2019

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, March 14, 2019.

**Call to order:** Vice President, Marilyn Vallone, 7 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<b><u>Roll Call:</u></b>	Attend (X)	<b><u>Member Present</u></b>	Attend (X)	<b><u>Member Present</u></b>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen (7:06 P.M.)
	<input checked="" type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

### **Approval of Executive Session and Public Meeting Minutes**

Motion by Lucile Nicolaysen, Seconded by Marilyn Cioffi, to approve the February 14, 2019 Executive Session and Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

### **Open Public Forum:**

Mr. Peter Marcalus and Mr. Eric Kumala were in attendance. Mr. Marcalus presented his proposal, "Swords to Plowshares", to the Trustees asking for support for this civic project. Mr. Havel thanked Mr. Marcalus for his presentation, and stated that he is not certain that the Trustees can express support for this project, but will look into the legalities of the general public making donations through the Library for a public project and get back to Mr. Marcalus.

Mr. Kumala suggested to Mr. Marcalus to speak with the Parks and Recreation Department about the project.

### **Director's Report**

Mr. Havel stated that February was a busy month and stated that the seniors continue to use the Library during the renovation to the Senior Center. He also stated that the Summer Reading Programs are in the planning stages. Circulation was up during the month of February as compared to the same time last year. He stated that digital content is also up.

Mr. Havel discussed a local initiative, The Seed Bank, supported by The Green Team, a local group in town. The Trustees supported the Green Team's request.

Mr. Havel stated that the six-month anniversary for Barbara and Lulu is approaching and plans to meet with both staff members.

Mr. Havel discussed the Children's Services and Adult Services Reports and distributed the reports to the Trustees for their review. He also discussed the upcoming programs scheduled in the Library.

Mr. Havel stated that he attended the BCCLS Meeting to discuss the Bergen County Grant.

**Treasurer's Report**

**Presentation of Bills:**

Motion by Anne Russo, Seconded by Lucille Nicolaysen, to accept the bills in the amount of \$8,451.08.

In favor:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Christiano        | <input type="checkbox"/> Levine                | <input checked="" type="checkbox"/> Russo   |
| <input checked="" type="checkbox"/> Cioffi | <input checked="" type="checkbox"/> Nicolaysen | <input type="checkbox"/> Schwager           |
| <input type="checkbox"/> Coffaro           | <input checked="" type="checkbox"/> Petersen   | <input checked="" type="checkbox"/> Vallone |

Mr. Havel distributed and reviewed the Transaction Detail by Account Report for the period February 15 - March 15, 2019. Discussion followed regarding the monthly bills.

**Old Business:**

The Budget presentation is scheduled on March 23. Mr. Havel will present the budget to the Mayor and Council. Mr. Havel thanked Mr. Kumala for his continued support of the Library. Mr. Havel will meet with Mr. Kunze on Thursday prior to the Budget presentation.

On behalf of the Trustees, Ms. Vallone thanked Mr. Kumala for his support of the Library. His continued support is truly appreciated.

Ms. Russo and Ms. Nicolaysen will attend the Trustee Training scheduled on Wednesday in Wayne.

**Motion to Adjourn:**

Motion by: Anne Russo Second by: Geri Petersen

Meeting adjourned at 7:50 P.M. Next meeting: April 11, 2019, 7 P.M.

Submitted by \_\_\_\_\_  
Julie Browne, Recording Secretary