

**OAKLAND PUBLIC LIBRARY**  
**Reorganization Meeting Minutes**  
**Board of Trustees**  
 January 10, 2019

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, January 10, 2019.

**Call to order:** President, Ronnie Levine, 7:02 P.M.

**Statement of Compliance:** In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

| <b><u>Roll Call:</u></b> | Attend (X)                          | <b><u>Member Present</u></b> | Attend (X)                          | <b><u>Member Present</u></b> |
|--------------------------|-------------------------------------|------------------------------|-------------------------------------|------------------------------|
|                          | <input checked="" type="checkbox"/> | Jacqueline Christiano        | <input type="checkbox"/>            | Geraldine Petersen           |
|                          | <input type="checkbox"/>            | Marilyn Cioffi               | <input checked="" type="checkbox"/> | Anne Russo (7:35 P.M.)       |
|                          | <input checked="" type="checkbox"/> | Gina Coffaro                 | <input type="checkbox"/>            | Linda Schwager               |
|                          | <input checked="" type="checkbox"/> | Ronnie Levine                | <input type="checkbox"/>            | Marilyn Vallone              |
|                          | <input checked="" type="checkbox"/> | Lucile Nicolaysen            | <input checked="" type="checkbox"/> | Peter Havel                  |

**Approval of Executive Session and Public Meeting Minutes**

Motion by Teresa Jacqueline Christiano, Seconded by Marilyn Cioffi to approve the November 8, 2018 Executive Session and Public Meeting Minutes. In favor:

|  |  |                                   |
|--|--|-----------------------------------|
| <input checked="" type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Levine     | <input type="checkbox"/> Russo    |
| <input checked="" type="checkbox"/> Cioffi     | <input checked="" type="checkbox"/> Nicolaysen | <input type="checkbox"/> Schwager |
| <input type="checkbox"/> Coffaro               | <input type="checkbox"/> Petersen              | <input type="checkbox"/> Vallone  |

**Open Public Forum:**

No one present.

**Director's Report**

Mr. Havel reported that the Library closed out as many of the activities of the renovation project as possible. The Borough will have responsibility of the remainder of the renovation project. He also stated that the Library spent \$26,000 more than what was originally budgeted for the renovation project. Mr. Havel stated that the primary goal for 2019 is to educate Library patrons on the location of the Library's complete Collection.

Mr. Havel stated that the Library is currently serving as the Senior Center while repairs are being made to the Senior Center building.

Mr. Havel also stated that November's and December's circulation was slower than 2017. He stated that Truck Day scheduled in November was a good event. All in attendance enjoyed the day. He discussed the Children's Services and Adult Services Reports. These Reports were distributed to the Trustees for their review.

Mr. Havel reported that new staff is transitioning well into the day-to-day schedule of the Library.

**Treasurer's Report**

**Presentation of Bills:**

Motion by Marilyn Cioffi, Seconded by Lucille Nicolaysen to accept the bills in the amount of \$18,019.97. In favor:

Christiano  
 Cioffi  
 Coffaro

Levine  
 Nicolaysen  
 Petersen

Russo  
 Schwager  
 Vallone

Mr. Havel distributed and reviewed the Transaction Detail by Account Report for the period January 1 - 10, 2019. Discussion followed regarding the monthly bills.

**New Business:**

The Trustees agreed to table the 2019 Resolutions and will act on these Resolutions at its February 14, 2019 Meeting.

Recess

Upon motion by Lucile Nicolaysen and seconded by Marilyn Cioffi, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:40 P.M.

Reconvene

Upon motion by Marilyn Cioffi and seconded Jacqueline Christiano, Mrs. Levine reconvened the Public Meeting at 7:55 P.M.

Motion by Ronnie Levine and seconded by Jacqueline Christiano to table the personnel matter of an employee promotion to the February 14, 2019 Meeting due to the absence of the members of the Personnel Committee.

Christiano  
 Cioffi  
 Coffaro

Levine  
 Nicolaysen  
 Petersen

Russo  
 Schwager  
 Vallone

**Motion to Adjourn:**

Motion by: Ronnie Levine Second by: Jacqueline Christiano

Meeting adjourned at 7:55 P.M. Next meeting: February 14, 2019, 7 P.M.

Submitted by \_\_\_\_\_  
Julie Browne, Recording Secretary