The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, October 10, 2019.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in The Record.

Roll Call: Attend (X) Member Present Attend (X) Member Present
Jacqueline Christiano (7:03 P.M.) Marilyn Cioffi
Gina Coffaro Ronnie Levine
Lucile Nicolaysen

Approval of Executive Session and Public Meeting Minutes
Motion by Anne Russo, Seconded by Lucile Nicolaysen, to approve the September 12, 2019 Executive Session and Public Meeting Minutes. In favor:

Christiano Cioffi Coffaro Levine Nicolaysen Russo Schwager Vallone

Open Public Forum:
No one present.

Director’s Report
Mr. Havel reported that September was a slow month, but the Library staff spent the month of September weeding and cleaning.

Mr. Havel also reported that the monies donated to the Library by Heights School will be used to purchase new shelves to display new materials.

Mr. Havel reported that tours of the Library were conducted for local students.

He also reported that circulation was good for the month of September and reviewed the monthly Children’s, Young Adult, and Adult Departmental Reports and distributed them to each Trustee for review.

Mr. Havel stated that he attended the BCCLS System Council Meeting and reported that the Gold Document was approved. He also reported that that a vote is scheduled for the open public library uniform loan program for BCCLS members. Discussion followed regarding the uniform loan program.

Treasurer’s Report
Presentation of Bills:

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Motion by Anne Russo, Seconded Marilyn Vallone, to accept the treasurer’s report and bills in the amount of $7,669.87. In favor:

- [x] Christiano
- [x] Levine
- [x] Russo
- [x] Cioffi
- [x] Nicolaysen
- [x] Schwager
- [ ] Coffaro
- [x] Petersen
- [x] Vallone

Mr. Havel discussed the Transaction Detail By Account Report for the period September 13 – October 10, 2019. He also distributed copies of the Transaction Detail List.

**Old Business:**
Mr. Havel discussed the resolution passed by the Oakland Council regarding artwork and also discussed the letter received for the food donation to the Ponds Reformed Church.

The Board approved the 2019 Budget.

**New Business:**
Mr. Havel reported that the minimum funding for next year will total $50,000.

Mrs. Levine stated that a concert is scheduled on October 13 at the Korean Presbyterian Church. Also, the New Friends are hosting its Holiday Boutique on October 26.

**Motion to Adjourn:**

Motion by: Marilyn Cioffi  Second by: Lucile Nicolaysen

Meeting adjourned at 7:45 P.M. Next meeting: November 14, 2019, 7 P.M.

Submitted by ______________________________________________

Julie Browne, Recording Secretary