

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

October 10, 2019

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, October 10, 2019.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano (7:03 P.M.)	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Anne Russo, Seconded by Lucile Nicolaysen, to approve the September 12, 2019 Executive Session and Public Meeting Minutes. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that September was a slow month, but the Library staff spent the month of September weeding and cleaning.

Mr. Havel also reported that the monies donated to the Library by Heights School will be used to purchase new shelves to display new materials.

Mr. Havel reported that tours of the Library were conducted for local students.

He also reported that circulation was good for the month of September and reviewed the monthly Children's, Young Adult, and Adult Departmental Reports and distributed them to each Trustee for review.

Mr. Havel stated that he attended the BCCLS System Council Meeting and reported that the Gold Document was approved. He also reported that a vote is scheduled for the open public library uniform loan program for BCCLS members. Discussion followed regarding the uniform loan program.

Treasurer's Report

Presentation of Bills:

Motion by Anne Russo, Seconded Marilyn Vallone, to accept the treasurer's report and bills in the amount of \$7,669.87. In favor:

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Christiano | <input checked="" type="checkbox"/> Levine | <input checked="" type="checkbox"/> Russo |
| <input checked="" type="checkbox"/> Cioffi | <input checked="" type="checkbox"/> Nicolaysen | <input type="checkbox"/> Schwager |
| <input type="checkbox"/> Coffaro | <input checked="" type="checkbox"/> Petersen | <input checked="" type="checkbox"/> Vallone |

Mr. Havel discussed the Transaction Detail By Account Report for the period September 13 - October 10, 2019. He also distributed copies of the Transaction Detail List.

Old Business:

Mr. Havel discussed the resolution passed by the Oakland Council regarding artwork and also discussed the letter received for the food donation to the Ponds Reformed Church.

The Board approved the 2019 Budget.

New Business:

Mr. Havel reported that the minimum funding for next year will total \$50,000.

Mrs. Levine stated that a concert is scheduled on October 13 at the Korean Presbyterian Church. Also, the New Friends are hosting its Holiday Boutique on October 26.

Motion to Adjourn:

Motion by: Marilyn Cioffi Second by: Lucile Nicolaysen

Meeting adjourned at 7:45 P.M. Next meeting: November 14, 2019, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary