

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

September 13, 2018

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, September 13, 2018.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input type="checkbox"/>	Geraldine Petersen
	<input checked="" type="checkbox"/>	Marilyn Cioffi	<input checked="" type="checkbox"/>	Anne Russo
	<input type="checkbox"/>	Gina Coffaro	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Public Meeting Minutes

Motion by Marilyn Vallone, Seconded by Marilyn Cioffi, to approve the August 9, 2018 Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano (ABSTAIN)	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input checked="" type="checkbox"/> Cioffi	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Petersen (ABSENT)	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that during the month of August the Summer Reading Programs were successful and the final event was well received by those in attendance.

Mr. Havel also reported that the renovation project dragged on during the month. He stated he continue to push the contractor to finish all outstanding items of the project. He reported that the contractor should have more people on site working to finish the remaining punch list items. The Library is usable, however, everyone is anxious for the completion of the project. Discussion followed regarding the renovation project.

Mr. Havel reported that BCCLS is trying to establish a delivery service, and this service will cost each Library at least \$6,700 per year.

Mr. Havel reported that circulation was a little better than this period last year.

Mr. Havel reviewed the monthly Departmental Reports and distributed them to each Trustee for review.

Treasurer's Report

Presentation of Bills:

Motion by Anne Russo, Seconded Jacqueline Christiano, to accept the treasurer's report and bills in the amount of \$18,944.25. In favor:

Christiano
 Cioffi
 Coffaro

Levine
 Nicolaysen
 Petersen (ABSENT)

Russo
 Schwager
 Vallone

Mr. Havel discussed the Transaction Detail Report for the period August 1 - 13, 2018. He also distributed copies of the Transaction Detail List.

Old Business:

Mr. Havel reported that the Grand Opening is scheduled on October 13, 11 A.M. - 5 P.M. The Ribbon Cutting Ceremony is scheduled at 11 A.M. Events will be scheduled throughout the day. Mr. Chris Visconti will be attending the Grand Opening and will be honored for his support throughout the renovation project. The Trustees will also thank Mr. Kumala for his support.

Mr. Havel reminded the Trustees that Ned's party is scheduled on September 28, 3 - 5 P.M.

Committee Reports:

Personnel Committee

Mr. Havel reported that he has advertised for the Children's Librarian vacancy. However, he stated that he had not received any responses from qualified candidates who met the established criteria. He stated that he will be hiring a Library Assistant and not a Librarian. He discussed the interview process and stated that the successful candidate will begin some time in October.

Recess

Upon motion by Anne Russo and seconded by Marilyn Vallone, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 8 P.M.

Reconvene

Upon motion by Jacqueline Christiano and seconded Marilyn Cioffi, Mrs. Levine reconvened the Public Meeting at 8:25 P.M.

Motion to Adjourn:

Motion by: Jacqueline Christiano Second by: Marilyn Cioffi

Meeting adjourned at 8:25 P.M. Next meeting: September 13, 2018, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary