

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

June 14, 2018

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, June 14, 2018.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen (7:04 P.M.)	<input checked="" type="checkbox"/>	Peter Havel

Approval of Public Meeting Minutes

Motion by Teresa Kilday, Seconded by Marilyn Vallone, to approve the May 10, 2018 Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Approval of Executive Session Minutes

Motion by Teresa Kilday, Seconded by Anne Russo, to approve the May 10, 2018 Meeting Minutes. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that due to the renovation project, the Art Show was cancelled. He has been working closely with the architects to get the Library ready for the Summer Reading Program. The Library staff have been working on the Summer Reading Program despite the interruptions of the renovation project. He also reported that the Young Adult Room will be ready by the end of July.

Mr. Havel reported that circulation was down 15% this month, less than this time last year due to the problems associated with the delivery system. He remains hopeful that this situation will change. He stated that BCCLS will take control over its delivery system some time next year.

He distributed the Children's Services Report to the Trustees for their review. He stated that the Adult Services Report will be e-mailed to the Trustees for their review.

Mr. Havel stated that he is working with an Eagle Scout who wishes to beautify the outside of the Library. He described the Project, and stated that he supports this Project. Discussion followed about the Eagle Scout Project.

He reported that Miss Debbie attended a workshop for the Summer Reading Program.

Treasurer's Report

Presentation of Bills:

Motion by Anne Russo, Seconded by Geri Petersen, to accept the treasurer's report and bills in the amount of \$9,975.59. In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Mr. Havel discussed the Transaction Detail Report for the period June 8 - June 14, 2018. He also distributed copies of the Bill List and the Transaction Detail List.

Old Business:

Mrs. Levine tabled the motion to amend the Employment Contract between the Oakland Library and Mr. Peter Havel and will place this motion on the July 12 Meeting Agenda.

New Business:

Mrs. Levine reported that Mrs. Kilday will be leaving the Board of Trustees effective immediately. Mrs. Levine thanked Mrs. Kilday for her many years of dedicated service to the Oakland Library and stated that her service has been invaluable. The Trustees all thanked Mrs. Kilday for her years of dedicated service. Mrs. Kilday thanked the Trustees and stated that she has enjoyed serving on the Board of Trustees.

Recess

Upon motion by Teresa Kilday and seconded by Anne Russo, Mrs. Levine recessed the Public Meeting to enter into Executive Session at 7:25 P.M. the renovation project.

Reconvene

Upon motion by Marilyn Vallone and seconded Geri Petersen, Mrs. Levine reconvened the Public Meeting at 7:40 P.M.

Motion to Adjourn:

Motion by: Marilyn Vallone Second by: Geri Petersen

Meeting adjourned at 7:40 P.M. Next meeting: July 12, 2018, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary