

OAKLAND PUBLIC LIBRARY

Meeting Minutes

Board of Trustees

February 8, 2018

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, February 8, 2017.

Call to order: President, Ronnie Levine, 7 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Reorganization Meeting Minutes

Motion by Anne Russo, Seconded by Teresa Kilday, to approve the January 11, 2018 Meeting Minutes. In favor:

<input type="checkbox"/> Christiano (ABSTAIN)	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Open Public Forum:

No one present.

Director's Report

Mr. Havel reported that the finishing touches have been done on the original Library building; the Certificate of Occupancy was received prior to the Opening Night event. Mr. Havel thanked the Trustees, Mr. Visconti, and the Borough of Oakland for their work and support during this renovation project. He also thanked Mrs. Jeannine MacDonald for her excellent work.

Mr. Havel reported on the status of Phase 2 of the renovation project. Phase 2 will begin February 15, and it is projected that Phase 2 will be completed some time in May 2018. He also stated that the furniture will be ordered in the near future.

He also discussed the ongoing situation with the BCCLS delivery service. He stated that BCCLS is actively pursuing a resolution to the problem.

Mr. Havel reported that Library circulation was down as a result of the BCCLS delivery service issue. He distributed the Children's Services and the Adult Services Reports to the Trustees for their review.

Treasurer's Report

Presentation of Bills:

Motion by Jacqueline Christiano, Seconded by Geri Petersen, to accept the bills in the amount of \$7,309.52. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Mr. Havel discussed the Transaction Detail by Account List for the period February 1 – February 8, 2018. He also distributed a copy of the Transaction Detail by Account List to the Trustees.

New Business:

Motion by Teresa Kilday, Seconded by Geri Peterson, to approve the increase in the hourly rate of pay for Jessica Santulli to \$25/hour, as a result of a change in her work schedule to include Sundays, and to be consistent with other staff members who work on Sundays. In favor:

<input checked="" type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Motion to Adjourn:

Motion by: Teresa Kilday Second by: Lucille Nicolaysen

Meeting adjourned at 7:25 P.M. Next meeting: March 8, 2018, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary