

OAKLAND PUBLIC LIBRARY
Reorganization Meeting Minutes
Board of Trustees
January 11, 2018

The following are the meeting minutes for the Oakland Public Library Board of Trustees, Bergen County, held in the Oakland Public Library on Thursday, January 11, 2018.

Call to order: President, Ronnie Levine, 7:04 P.M.

Statement of Compliance: In conformance with the open public meetings law, PL 1975, Ch 231, adequate notice of this meeting setting forth the time, date, place and purpose of this regular meeting through notice posted on the bulletin board in the municipal building, mailed to all who had requested and paid for the same, and published in *The Record*.

<u>Roll Call:</u>	Attend (X)	<u>Member Present</u>	Attend (X)	<u>Member Present</u>
	<input checked="" type="checkbox"/>	Jacqueline Christiano	<input checked="" type="checkbox"/>	Geraldine Petersen (7:29 P.M.)
	<input type="checkbox"/>	Gina Coffaro	<input checked="" type="checkbox"/>	Anne Russo
	<input checked="" type="checkbox"/>	Teresa Kilday	<input type="checkbox"/>	Linda Schwager
	<input checked="" type="checkbox"/>	Ronnie Levine	<input checked="" type="checkbox"/>	Marilyn Vallone
	<input checked="" type="checkbox"/>	Lucile Nicolaysen	<input checked="" type="checkbox"/>	Peter Havel

Approval of Executive Session and Public Meeting Minutes

Motion by Teresa Kilday, Seconded by Anne Russo, to approve the November 9, 2017 Executive Session and Public Meeting Minutes. In favor:

<input type="checkbox"/> Christiano (ABSTAIN)	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input type="checkbox"/> Petersen	<input type="checkbox"/> Vallone (ABSTAIN)

Open Public Forum:

No one present.

Director's Report

The Public Meeting was held in the renovated Library building. Mr. Havel reported that work on the project slowed down during the month of December, as much of the work was completed during the month of November. However, work on the collection will continue. The Trustees thanked Mr. Havel and Lena for their work during the transition period. All Trustees were extremely pleased with the work completed on the project. The original Library is scheduled to re-open to the public on February 1, 2018.

Mr. Havel also stated that December's circulation remained the same as December 2017 numbers. Mr. Havel discussed the Children's Services and Adult Services Reports and the 2018 Programs Schedule. These Reports were distributed to the Trustees for their review.

Mr. Havel stated that he attended the BCCLS System Council on December 7, 2017.

Mrs. Christiano was excused at 7:35 P.M.

Treasurer's Report

Presentation of Bills:

Motion by Teresa Kilday, Seconded by Marilyn Vallone, to accept the bills in the amount of \$16,658.20.
In favor:

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Mr. Havel distributed and reviewed the Transaction Detail by Account Report for the period January 1 - 11, 2018. Discussion followed regarding the monthly bills.

New Business:

Motion by Anne Russo, Seconded by Marilyn Vallone to approve the resolution as follows:

BE IT RESOLVED, that the Oakland Library will be open to the public, beyond normal operating hours, as follows: Friday, February 2, 2018; Friday, March 23, 2018; and Friday, April 20, 2018.

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Motion by Marilyn Vallone, Seconded by Geri Petersen to approve the 2018 Resolutions as follows:

- 2018-01 Establish the Annual Schedule of Meetings
- 2018-02 Authorize Hours of Operations
- 2018-03 Designate Days the Library Will Be Closed
- 2018-04 Designate Official Newspapers
- 2018-05 Designate Official Depositories
- 2018-06 Authorize Signatures on Checks
- 2018-07 Library Purchasing Agent
- 2018-08 Retain Professional Services without Competitive Bidding
- 2018-09 Appoint Auditors
- 2018-10 Participate in BCCLS

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

Motion by Marilyn Vallone, Seconded by Geri Petersen to appoint the Officers of the Board of Trustees for 2018.

<input type="checkbox"/> Christiano	<input checked="" type="checkbox"/> Levine	<input checked="" type="checkbox"/> Russo
<input type="checkbox"/> Coffaro	<input checked="" type="checkbox"/> Nicolaysen	<input type="checkbox"/> Schwager
<input checked="" type="checkbox"/> Kilday	<input checked="" type="checkbox"/> Petersen	<input checked="" type="checkbox"/> Vallone

2018 Library Officers: Mrs. Ronnie Levine, President; Mrs. Marilyn Vallone, Vice President; Mrs. Geri Petersen, Secretary; and Mrs. Anne Russo, Treasurer.

Mr. Havel reported that the Budget Public Meeting is scheduled in March 2018 and the Library's Budget will be presented at that time.

Motion to Adjourn:

Motion by: Marilyn Vallone Second by: Geri Petersen

Meeting adjourned at 7:55 P.M. Next meeting: February 8, 2018, 7 P.M.

Submitted by _____
Julie Browne, Recording Secretary